



*A Training Program On
Planning, Implementing, and Communicating –
Bon Temps in Baton Rouge*

**Cambria Suites Baton Rouge
4964 Constitution Avenue, Baton Rouge, Louisiana 70808
(225) 925-1004**

AGENDA

Friday, August 28, 2009 – 9:00 a.m. to 5:00 p.m.

- 8:00 am – 9:00 am** Breakfast & Registration Check-In
- 9:00 am – 10:15 am** Session I:
Welcome, Overview, and Introductions
Strategic Planning: Turning Mission into Vision
- 10:15 am – 10:30 am** Coffee, Bathroom, Office Check-In Break
- 10:30 am – noon** Session II:
Strategic Planning: Turning Vision into Goals
Board and Staff: Roles and Working Together
- Noon – 1:00 pm** Lunch
- 1:00 pm – 2:15 pm** Session III:
Strategic Planning: Short-Term Strategies to Achieve Goals
- 2:15 pm – 2:30 pm** Coffee, Bathroom, Office Check-In Break
- 2:30 pm – 3:30 pm** Session IV:
Strategic Planning: Reporting on Short-Term Strategies
- 3:30 pm – 3:45 pm** Coffee, Bathroom, Office Check-In Break
- 3:45 pm – 5:00 pm** Session V:
Effective and Efficient Communication



AGENDA, Continued

Saturday, August 29, 2009 – 9:00 am to noon

8:00 am – 9:00 am Breakfast

9:00 am – 10:15 am Session VI:

Brief Recap & Discussion of Previous Day Work

Strategic Planning, Advanced: TOWS/SWOT Analysis

10:15 am – 10:30 am Coffee, Bathroom, Office Check-In Break

10:30 am – noon Session VII:

Board, Staff, and District Defenders: Roles and Working Together

Wrap-Up Discussion

Noon Adjourn