

NUTS & BOLTS 2006 TRAINING SEMINAR

REGISTRATION FORM

Atlanta, GA - April 27 - 29, 2006

PLEASE NOTE REGISTRATION METHODS HAVE CHANGED: There are two ways to register for NLADA conferences. (1) To register by check, mail your registration form and payment to NLADA Nuts and Bolts Conference, P.O. Box 79083 Baltimore, MD 21279-0083. (2) To register by credit card or purchase order please fax your information (MasterCard or Visa only) to (202) 872-1031 to the attention of NLADA Nuts and Bolts Conference. A separate registration form is required for each attendee, please complete one for each if sending a group.

Please see form for fees and note the cancellation policy. Please be aware of the registration fee cut-off dates as indicated on the registration form. You are encouraged to make hotel reservations in a timely manner so as to be assured a room at the conference hotel. If you have any questions please contact Aiyana Bullock at a.bullock@nlada.org or (202) 452-0620 ext. 207.

Name: _____ E-Mail: _____

Title: _____

Organization: _____

Address: _____

City, State, Zip: _____

Telephone: (_____) _____ Fax: (_____) _____

CURRENT POSITION: Chief Defender Public Defender Staff Supervisor

Assigned Counsel Non-Lawyer Manager Other _____

How long have you been in a management position? _____ If new to management, when will you begin? _____

SPECIAL NEEDS: Mobility Disability Audio/Visual Disability Other: _____

REGISTRATION FEES: (Until March 17) (After March 17)

Program Members: \$600 regular \$625 late

Individual Members: \$630 regular \$655 late

Non Members: \$720 regular \$745 late

MEMBERSHIP: Join Now and Receive the Member Rate for Nuts & Bolts 2006

Individual Attorney \$90 Individual Non-Attorney \$50 Program Member*

PAYMENT: Check enclosed, made payable to NLADA MasterCard Visa

Credit Card # _____/_____/_____/_____ Expiration Date _____/_____

Signature _____ Name on Card _____

CANCELLATION POLICY

Registration cancellations must be received in writing no later than April 7, 2006. Cancellations, transfers and refunds are subject to a \$50 administrative charge. After April 7th registrations are transferable but not refundable. Transfer requests must be received within 30 days after the conference to be considered. Transfers must be applied to another NLADA event scheduled prior to December 30, 2007 or will be forfeited. Substitutions may be made at any time with written notification to the NLADA Training Division.

*Annual program dues are \$150 to \$3000 per year, based on budget. Call Member Services at (202) 452-0620 ext. 234 for more information.

LOGISTICAL INFORMATION

CONFERENCE HOTEL

Ritz Carlton Hotel, Atlanta
181 Peachtree Street, NE
Atlanta, GA 30303
Phone 800 241 3333
www.ritzcarlton.com

NLADA conference attendees staying at the Ritz Carlton, Atlanta Hotel will receive a special discounted room rate of \$115 single/double per night, exclusive of 15% tax. The deadline date for reservations is April 12, 2006. After that date, requests for reservations will be accepted on a space and rate availability basis. All reservations must be guaranteed by credit card or deposit. **Be sure to inform the reservations agent that you are with the NLADA conference to secure the discounted rate.**

TRAVEL INFORMATION

Special airfare discounts of up to ten percent are available to Atlanta on our official partner United Airlines. Phone United Airlines at (800) 521-4041 and refer to meeting identification code 556AI. Fares are subject to airline terms and availability.

The Ritz Carlton Atlanta is 15 minutes from Hartsfield International Airport. Allow more travel time for arriving or departing during rush hour. A taxi will cost approximately \$40 from either airport. Shuttle service is also available.

CONFERENCE SPONSORSHIP

If you are interested in supporting this cutting edge training event for the nation's public defender leaders, please contact Deborah Dubois at (202) 452-0620, or d.dubois@nlada.org.

CONTINUING LEGAL EDUCATION UNITS

NLADA will apply for CLE accreditation for all qualifying conference sessions in most states with mandatory CLE. Complete information will be available in the registration packet you receive at check-in. Please be familiar with the CLE requirements of your state.

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PLEASE NOTE:

The National Legal Aid & Defender Association acts only as an agent for conferees in all matters regarding hotel accommodations and transportation. NLADA contracts with reputable independent contractors and suppliers known to provide the service offered in this announcement. NLADA is not responsible for any inconvenience, loss, injury, or damage from any cause whatsoever in conjunction with these services. If necessary, NLADA reserves the right to cancel or change the services described herein.